



Glasgow JSEC Meeting Minutes
10/13/09- Glasgow Job Service

ATTENDANCE: **Georgie Kulczyk**-Valley View Nursing Home, **Julie Hallock**- Job Service, **Stacey Amundson** - City of Glasgow, **Kim Brooks**-First Community Bank, **Betty Stone**-Cottonwood Inn & Region Rep., **Bill Martin**- National Weather Service, **Bob Rennick**-Glasgow High School & **Mona Amundson**-JSWC Manager.

ABSENT: **Dirk Markle**- Markle's Inc, **Mary Campbell**-FMDH Hospital, **Carolyn Hughes**-Albertsons, **Cindy Christenson**, Acting Manager, **Lynn Wagner**- Prairie Ridge, **Steve Apfel**- National Weather Service, & **Louise Olsen**-Cottonwood Inn & **Char Arneson**- Nemont Manor.

Call to Order: The meeting was called to order by Georgie.

MINUTES: The minutes were reviewed by all and accepted by those in attendance.

JOB SERVICE WORKFORCE CENTER REPORT: Mona gave the committee several updates on a variety of topics including; ERRA \$s, YESP grant, certification of Pratt for TRA, additional funding for the Vet program, the apprenticeship bureau doing some training here in Glasgow, the new Bureau Chief will be visiting the Glasgow office during the first week of December, & there are 25 positions from the recovery \$s to be spent-but they must be by 2011.

TREASURER'S REPORT: A detailed treasurer's report was prepared by Kim given out to members that were in attendance at the meeting. The balance at present is \$2250.54, with total assets being \$4299.70. The scholarships have now been paid out to the winning candidates. Since there weren't the necessary number at the meeting for a quorum it will be tabled until the next meeting.

NEW BUSINESS:

1. Sponsoring Computer classes –handouts were given to those present with online sites for free instruction, so it was decided at this time that it was not necessary to sponsor a class.
2. Job Fair Discussion—discussions & handouts from Glendive JSEC were presented. It was decided not to conduct one at this time.

OLD BUSINESS:

1. **501c3 Status-** Betty has completed a draft form for the Glasgow office, using the template created by the state MSEC.
2. **By-Laws-** Have been revised by Betty, to coordinate with the template for the 501C3 status noting all the changes for us. They will both come to the next meeting for approval and final voting.
3. **Conflict of interest policy**—As this is a requirement of the state, Betty also created this policy for us.
4. **Scholarship letters**—over 300 letters have gone out to employers during the month of Sept. Thank-yous have been sent to all individual employers who contributed at this point. The dates have been changed scholarship have been changed by a few weeks to coincide with the MSEC scholarship.
5. The nominating committee will gather of slate of officers and email to Julie and she will email all members asking for an email vote for the election of officers.

Misc.

1. Emails all be sent to all members not presents so we can obtain a quorum for the 501c3 and the conflict of interest.

Next regular meeting scheduled for 8:00 AM on Jan.12th at Job Service Workforce Center Conference Room